



State University of New York

Career Development Center * PO Box 6000 * Binghamton, NY 13902-6000

REQUEST TO DESTROY CREDENTIALS FILE
MATERIALS

LAST NAME	FIRST NAME	GRADUATION DATE
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I request that the following materials be removed from my credentials file in the Career Development Center:

Transcript(s) from:

School

Dated

Letters of Recommendation from:

Name of Author

Date of Letter

Other:

I understand that the Career Development Center will destroy the items indicated above.

SIGNATURE

DATE